EasyChair User Manual

For Author

1. Access the online submission site at: https://easychair.org/conferences/?conf=icist20240 or Submission botton, EasyChair botton.

2. <u>If you have an EasyChair account</u>, please login to use the Easychair system. Then Skip to Number 9. <u>If you do not have an EasyChair account</u>, click on the "Create account" link in Figure 2.
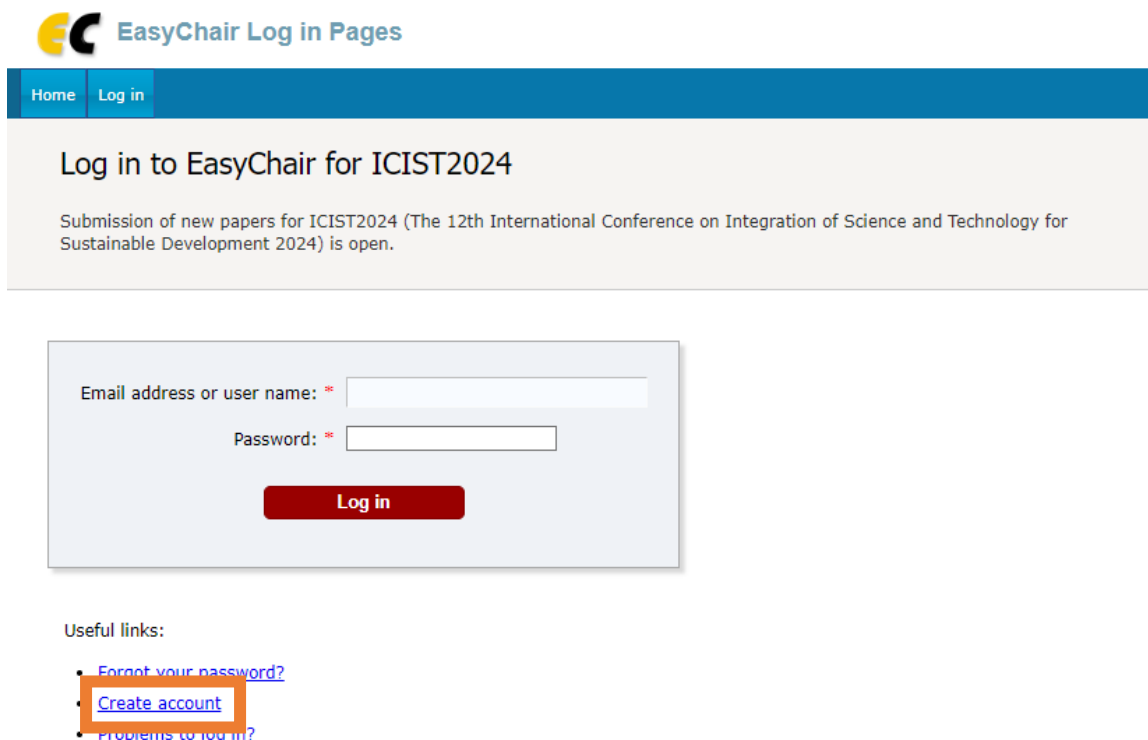

Figure2 Login Page

3. Then, follow the instructions shown on the "Create Account" page in Figure3.

Figure3 Create an account for EasyChair

4. Please enter your name and e-mail address in the given fields as shown in Figure4 After pressing continue, you will be directed to a web screen that says "Account Application Received". Continue to wait for the confirmation e-mail. It will arrive within minutes.

Figure4 Create an account for EasyChair

5. The confirmation e-mail will look like Figure5 Click on the link to finalize your registration to EasyChair.
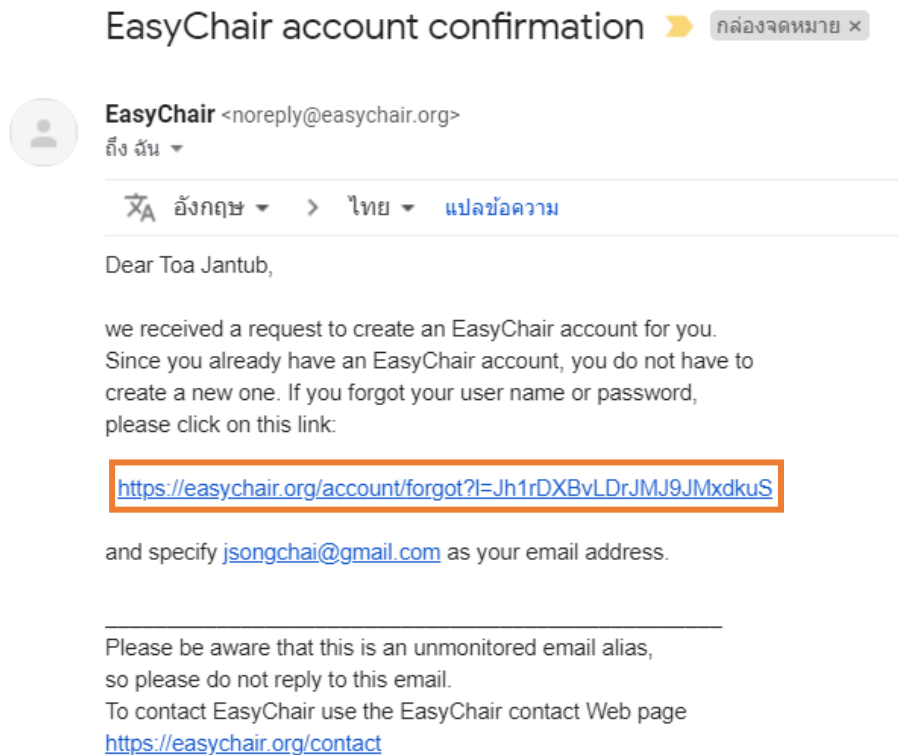

Figure5 Confirmation E-mail

6. A new web browser window will open as depicted in Figure6 Please fill out the form.

Figure6 Create an account for EasyChair

7. After clicking on Create my account, you will access the "Account Created" Now you can proceed to the ICIST2024 submission page by clicking the provided link or https://easychair.org/conferences/?conf=icist20240

Account Created

Your EasyChair account has been created.

To log in for click here.

Figure7 Account Created

8. Login to use the Easychair system.

EasyChair Log in Pages

Home   Log in

Log in to EasyChair for ICIST2024

Submission of new papers for ICIST2024 (The 12th International Conference on Integration of Science and Technology for Sustainable Development 2024) is open.

Email address or user name: * [   ]
Password: * [   ]
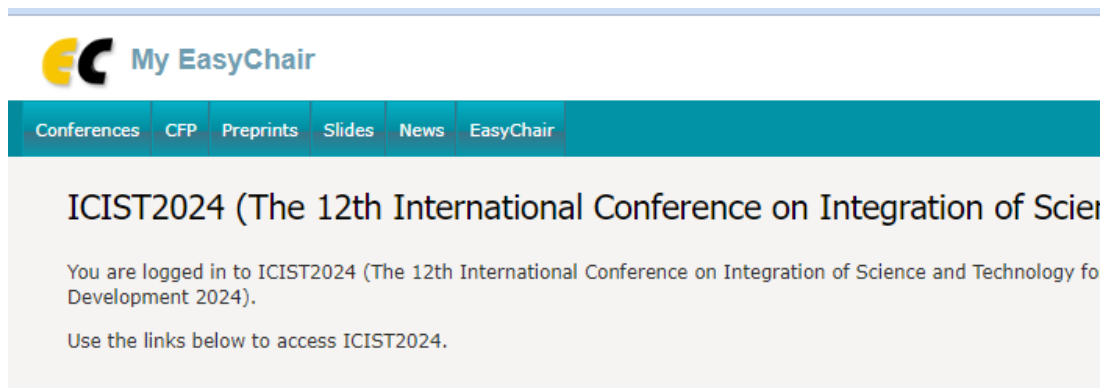
Log in

Useful links:

- Forgot your password?
- Create account
- Problems to log in?

Figure8 Login Page

9. Click on "make a new submission".

Figure9 make a new submission Page.

10. Fill out the author information.

Figure10 New submission Page.

11. Type a list of keywords, **one per line** to characterize your submission. Keywords no less than 3 words and no more than 5 words.

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords: *

```
keywords1
keywords2
keywords3
```

Figure11 Keywords specify.

12. Fill out all the information, Then press "Submit".

○ Onsite (KMITL, Bangkok, Thailand)

○ Online (Webinar-Zoom)

Paper. * Upload your full paper in DOC, DOCX format.

Choose File   No file chosen

Bill payment. Upload bill payment. (.jpg .png) For uploading bill payment, if pay for many topics, please specify the details

Choose File   No file chosen

ICIST accepted letter. (This file upload by ICIST staff only) The author can download the ICIST accepted letter here.

Choose File   No file chosen

ICIST Receipt. (This file upload by ICIST staff only) The author can download the ICIST Receipt here.

Choose File   No file chosen

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

Submit